

**University of Perugia Department of Agricultural, Food and Environmental Sciences**

**The Head of the Department**

**GIVEN** the Legislative Decree no. 223 of 04/07/2006, and in particular Article 32, which stipulates that the assignment of coordinated and continuous collaboration contracts and occasional contracts must be carried out through a comparative procedure established by a specific regulation;

**GIVEN** Article 36 of Legislative Decree no. 165/2001, as amended by Law no. 125 of 30/10/2013, which states that public administrations, to address needs of an exclusively temporary or exceptional nature, may use flexible forms of employment;

**GIVEN** the University Regulation issued with Rectoral Decree no. 1461 of 25/07/2006, which governs the preliminary comparative procedures for awarding coordinated and continuous collaboration contracts and occasional contracts;

**ESTABLISHED:** the absence of current rankings related to role competitions for categories D or EP, announced for similar or otherwise suitable professional skills for carrying out the activity in question;

**GIVEN** Article 18, paragraph 1, letter b) of Law 240/2010, which prohibits participation in selection processes for those who have a degree of kinship or affinity within the fourth degree (including those arising from civil unions as per Law 76 of May 20, 2016) with a professor, researcher, or member of the department or structure requesting the activation of the contract, or with the Rector, the General Director, or a member of the University of Perugia's Board of Directors;

**GIVEN** the Decree of the Director of the Department of Agricultural, Food, and Environmental Sciences no. 225/2024 of 29/10/2024, which authorized the assignment of one self-employment collaboration contract requested by Prof. Gaetano Martino for the research project titled *"Puzzling out smart ruralities, sound knowledge, and rural (agricultural/agrifood) entrepreneurial ecosystem – SmARTIES"*, funded by PRIN – 2020 Call - CUP J53C22000900006;

**CONSIDERING** that the aforementioned activity is requested to meet a temporary need;

**CONSIDERING** that, for the proper fulfillment of this activity, highly qualified expertise is required to be assigned to "experts of particular and proven university specialization," as stipulated by the aforementioned Article 7, paragraph 6 of Legislative Decree 165/01;

**ACKNOWLEDGING** that highly qualified personnel with the necessary expertise for the "SmARTIES" research project cannot be found among the human resources available to this administration;

**CONSIDERING** that the financial coverage of the contract will be charged to the University's unified budget for the 2023 fiscal year MARPRIN2020 CUP J53C22000900006;

**CONSIDERING** that the financial coverage is ensured;

## NOTICE

The issuance of the following competition announcement

### **Article 1 - Object of the Comparative Procedure**

A comparative selection is announced, based on qualifications and an interview, for the awarding of a private law intellectual work contract for a duration of 5 months, which may be extended for its completion. The object of the contract is: *"Literature review and statistical analysis on digitization and stakeholders in rural systems."*

### **Article 2 - Participation Requirements**

Applications for the public selection process can be submitted by those who, at the deadline for submitting applications specified below, meet the following requirements:

1. A Ph.D. in Economics obtained from an Italian university or a foreign university recognized as equivalent;
2. Fluent knowledge of English for communication with other partners in the PRIN SmARTIES Project.

Candidates who do not declare possession of the required qualifications and titles as outlined in the following article are automatically excluded, without any obligation of notification from this Department.

The following individuals cannot participate in the selection process:

- Those currently engaged in professional, coordinated, and continuous services, or research grants with this University on the same or similar subject to this selection;
- Those who are excluded from active political rights, dismissed, relieved, or discharged from public administration employment due to persistent insufficient performance, or terminated due to disciplinary proceedings, or declared unfit for public service due to falsified or invalid documents, or convicted of a crime that prevents employment in public administration.

The Department of Agricultural, Food, and Environmental Sciences guarantees equal opportunities for men and women in employment access and treatment.

- Those who have a degree of kinship or affinity within the fourth degree (including those arising from civil unions under Law 76 of May 20, 2016) with a professor, researcher, or member of the department requesting the contract, or with the Rector, the General Director, or a member of the University of Perugia's Board of Directors, are excluded from participating in the selection process.

The prescribed requirements must be met by the application deadline.

### **Article 3 – Submission of Applications. Terms and Methods.**

Interested parties must prepare their applications (on plain paper) in accordance with the attached Mod. A, which is an integral part of this announcement, published on the online Official Register of the University of Perugia (<http://www.unipg.it>) and on the website of the Department of Agricultural, Food and Environmental Sciences (at the following address <http://www.agr.unipg.it>), including all the required elements.

Applications for admission, accompanied by the required documentation, must be submitted by postal service to the Department of Agricultural, Food and Environmental Sciences – Administrative Office – Via Borgo XX Giugno, 74 06121 Perugia, or delivered directly to the Administrative Office of the Department (on weekdays from Monday to Friday from 9:00 AM to 1:00 PM), Via Borgo XX Giugno 74, Perugia, by no later than 1:00 PM on 25/11/2024. Candidates whose applications arrive at this office after the indicated deadline will be automatically excluded, without any obligation for this Administration to communicate this exclusion.

Therefore, only the postmark of receipt from the department's protocol will be considered valid.

Applications sent via certified email (PEC) to the following address [dipartimento.dsa3@cert.unipg.it](mailto:dipartimento.dsa3@cert.unipg.it) will be accepted.

Applications submitted via fax or photocopies will not be accepted.

In their application, candidates must declare under their own responsibility, pursuant to Articles 46 and 47 of the D.P.R. 28/12/2000, n. 445, under penalty of exclusion:

- 1) their personal details, date and place of birth, residence, and contact information for the purposes of the competition (specifying the postal code and, if possible, the telephone number and email address);
- 2) that they possess the qualifications/requirements specified in Article 2. If the degree has been obtained abroad, the equivalency must be declared.
- 3) the absence of limitations on the candidate's capacity to enter into contracts with the public administration and to carry out the position subject to selection;
- 4) that they do not have a degree of kinship or affinity within the fourth degree, including those arising from civil unions as per Law 20 May 2016, n. 76, with a professor, researcher, member of the Department, or with the Rector, Director General, or a member of the Board of Directors of the University of Perugia;
- 5) that they are not in any situation, even potential, of conflict of interest (under penalty of exclusion from the selection), in accordance with Article 53, paragraph 14, D.L. 165/2001, as amended by Article 1, paragraph 42, Law 190/2012;
- 6) **the winner of the selection agrees to send to the Department of Agricultural, Food and Environmental Sciences, the Curriculum vitae and the declaration: "data relating to the performance of assignments or to holding positions in private law entities regulated or funded by public administration or to the performance of professional activities"** (Article 15, para. 1, letter c), Legislative Decree n. 33/2013 in PDF/A format, odt (ATTACHMENT 1);
- 7) to authorize the online publication of the **full** curriculum vitae and Attachment 1 on the University website, in the event of signing the contract, pursuant to D.L. 196/2003;
- 8) to comply with the Code of Conduct of this University.

**Under penalty of exclusion**, the application for participation and models B and C must be signed by the applicant and presented together with a non-authentic photocopy of a valid identity document of the signer, without prejudice to the provisions of Articles 38, 3rd paragraph, and 45, 3rd paragraph, of D.P.R. 445/2000.

The signature does not require authentication, pursuant to Article 39, 1st paragraph, of D.P.R. 445/2000.

The Department assumes no responsibility for any disruptions in communication due to incorrect information regarding the residence and contact details provided by the applicant, or for failure to timely communicate changes, nor for any postal or telegraphic mishaps not attributable to the Administration.

In the application, the candidate must declare, under penalty of non-evaluation, the qualifications they intend to submit for comparative evaluation, pursuant to Article 5 of this announcement.

The qualifications to be submitted for evaluation by the examining commission must be declared, **under penalty of non-evaluation**, in the attached **model B**, to be submitted together with the application by the deadline specified.

The qualifications declared in **model B** can be presented by the same deadline, in original or in a certified copy, or in a copy accompanied by a self-declaration attesting to its conformity with the original, in accordance with **model C**.

The following documents must be attached to the application:

- a) Certificate of the PhD Diploma on plain paper, or self-certification, as per model B attesting possession of the Diploma;
- b) **curriculum vitae**, dated and signed, drafted as a self-declaration of certification and of notoriety according to Articles 46 and 47 of D.P.R. 445/2000;
- c) publications and any other qualifications in a single copy; only original qualifications or compliant copies accompanied by a self-declaration pursuant to Article 47 of D.P.R. 28/12/2000, n. 445, as per model B attached will be evaluated. In addition, the declared qualifications will be evaluated according to Article 46 of D.P.R. 28/12/2000, n. 445, in the application for participation in the competition or with self-declaration

of certification, according to the attached model C. Qualifications written in a foreign language must be accompanied by a translation in Italian, certified as conforming to the foreign text, drafted by the competent diplomatic or consular mission or by an official translator, or certified as conforming to the foreign text via self-declaration according to Article 47 of D.P.R. 28/12/2000, n. 445, as per model B attached.

- d) list, on plain paper, of the publications and qualifications presented with the application;
- e) photocopy of a valid identity document.

If the participant in the selection is a **public employee**, the documentation to be submitted must also include authorization to carry out the assignment if selected (**mandatory** even in the case of self-declaration);

**Failure to comply with any of the terms and methods described above, as well as the omission of any of the declarations listed above, will result in automatic exclusion from the selection, unless the omitted declaration can be inferred from the entire context of the application or from other documents attached, provided they are produced in compliance with current regulations.**

#### **Article 4 – Examining Commission**

The commission, appointed by a decree from the Department Director, is proposed by the requesting professor and consists of three members and one alternate member chosen from faculty and/or technical staff of the Department, experts in the fields related to the required qualifications.

#### **Article 5 - Comparative Evaluation**

**The comparative evaluation is based on qualifications and an interview.**

The Commission has a total of **100** points, of which **20** are reserved for qualifications and **80** for the interview.

Before evaluating the qualifications, the judging commission will indicate the criteria by which it will evaluate them, in order to ascertain the greater coherence of personal preparation with respect to the required characteristics, taking into account the highly qualified nature of the performance.

**The qualifications admitted for evaluation are:**

- a) degree score;
- b) scholarships from public entities, professional qualification, certification of qualification and/or specialization issued following attendance of professional training courses organized by public administrations or private entities, as long as they are relevant to the activity subject to the assignment;
- c) publications and original works, provided they are relevant to the activity subject to the assignment (attach a list in the declaration of conformity to the originals of the qualifications as per model B);
- d) declaration of commendable service issued by the administration or entity where the same service was performed;
- e) other qualifications such as participation as speakers at conferences or study seminars and training courses;
- f) the duration of professional experiences similar to those requested for the assignment provided at public and/or private entities.

#### **Interview:**

The interview will be conducted in “Virtual Classroom” mode and will take place on **26/11/2024** starting at **12:00 AM**.

The candidate must contact the Project Manager to agree on the interview time on the above-mentioned day, using the following contact: **Microsoft Teams Platform: Martino Gaetano [gaetano.martino@unipg.it](mailto:gaetano.martino@unipg.it)**.

**This announcement serves as a summons; therefore, candidates will not receive any further notice.**

Candidates who are unavailable in “Virtual Classroom” mode on the indicated day and time will be considered to have withdrawn and will be excluded from the selection.

To participate in the interview, candidates must present one of the following valid identification documents:

- identity card;
- driving license;
- passport;
- ID cards issued by a government agency, provided they bear a photo and a stamp or equivalent marking;
- other equivalent documents as per Article 35, paragraph 2 of D.P.R. N. 445 of 28/12/2000.

The interview will focus on the following topics: Agricultural Economics, Neo-institutional Economics;  
Candidates who achieve a minimum score of 48/80 in the interview will be considered suitable.

#### **Article 6 - Merit Ranking**

At the end of the proceedings, the Commission will formulate an overall judgment for each candidate and create a merit ranking based on the sum of the scores obtained, designating the candidate who, based on this ranking, is deemed the winner. In the case of a tie, lower age will be considered as a preferential criterion.

The merit ranking of candidates in the selection process is approved by an act of the Department Director. This will be made public by being published on the online Official Register of the University of Perugia (<http://www.unipg.it>) and on the website of the Department of Agricultural, Food and Environmental Sciences (at the following address <http://www.agr.unipg.it>).

#### **Article 7 - Contract**

Winning candidates will be invited to **enter into a private law contract** for intellectual work, in accordance with applicable regulations, upon presentation of a declaration regarding their tax and social security situation.

The remuneration for the services is a total of **€ 9,000.00 (nine thousand)** gross of charges borne by the University and the provider. In addition to what is established in the previous paragraphs, the provider shall not be entitled to any other amounts. The total remuneration will be paid in a single lump sum at the end of the contract.

#### **Article 8 – Processing of Personal Data**

Pursuant to Article 13 of Legislative Decree 30/06/2003 n. 196, the personal data provided by candidates will be collected at the Department of Agricultural, Food and Environmental Sciences, for the purpose of managing the selection and processed in an automated database even after the establishment of the employment relationship.

The provision of such data is mandatory for the evaluation of participation requirements, under penalty of exclusion from the competition.

Candidates have the rights set forth in Article 7 of the aforementioned Legislative Decree n. 196/2003, in particular, the right to access their personal data, to request rectification, updating, and deletion if they are incomplete, incorrect, or collected in violation of the law, as well as to oppose their processing for legitimate reasons, addressing requests to the Department of Agricultural, Food and Environmental Sciences - University of Perugia.

#### **Article 9 – Final Provisions**

Pursuant to paragraph 2, Article 3 of the Code of Conduct, the conduct obligations set forth in the same code also extend, as far as compatible, to holders of occasional collaborations.

#### **Article 10 – Publication**

This announcement will be made public by posting on the Official Register online at the University webpage: <http://www.unipg.it/> and will also be consultable on the webpage of the Department of Agricultural, Food and Environmental Sciences: <http://www.agr.unipg.it>.

Perugia, 19/11/2024



To the Head of the Department of Agricultural, Food and Environmental Science

University of Perugia – Borgo XX Giugno, 74, 06121 PERUGIA

I undersigned: Surname..... name ..... Born in  
..... on ...../...../..... And resident in  
..... (prov. ....) On.....(street number),  
.....(street) CF.....

Phone number..... mobile..... email  
.....@.....

**REQUEST**

To be admitted to the public selection for the assignment of n. 1 occasional/professional position at the Department of Agricultural, Food and Environmental Sciences as stated in the notice of comparative procedure dated \_\_\_\_\_, Prot. n. \_\_\_\_\_;

**DECLARES UNDER HER/HIS OWN RESPONSABILITY**

To elect your address for the purpose of the competition at \_\_\_\_\_ (province \_\_)  
at \_\_\_\_\_ postal code \_\_\_\_\_ phone  
\_\_\_\_\_

1.  I declare that I have not been dismissed, released, or terminated from employment with a public administration due to persistent insufficient performance, that I have not been dismissed or removed as a result of disciplinary proceedings or a criminal conviction, and that I have not been declared ineligible from another public employment for having obtained it through the production of false documents or documents afflicted by incurable defects.
  
2.  I possess a diploma in \_\_\_\_\_ in \_\_\_\_\_, obtained on \_\_\_\_\_ from the University of \_\_\_\_\_, with a final grade of \_\_\_\_\_  
For degrees obtained abroad: Equivalence YES NO

3.  I hold a PhD in \_\_\_\_\_ obtained on \_\_\_\_\_ from \_\_\_\_\_
4.  Work experience in the specific field related to the position;
5.  I am not a person with a disability  I am a person with a disability (please indicate the necessary aids for taking the exams and any need for additional time required in relation to the specific disability)
6.  I am an employee of a Public Administration  
 I am not an employee of a Public Administration;
7.  I do not have ongoing professional services, both coordinated and ongoing or occasional, with other structures of this University that have the same or similar purpose as this selection process.
8.  I do not have a degree of kinship or affinity up to the fourth degree included, even if arising from civil unions pursuant to Law 20 May 2016, n. 76, with a professor, researcher, belonging to the Department or Structure requesting the activation of the position, or with the Rector, the General Director, or a member of the Board of Directors of the University of Perugia;
9.  to not be in situations, including potential ones, of conflict of interest (under penalty of exclusion from the selection process), in accordance with Article 53, paragraph 14, Legislative Decree 165/2001, as amended by Article 1, paragraph 42, Law 190/2012;
10.  to send to the Department of Agricultural, Food, and Environmental Sciences, in the event of being awarded the selection, the Curriculum vitae and the declaration: "data regarding the performance of positions or the holding of offices in private law entities regulated or financed by public administration or the performance of professional activities" (Article 15, paragraph 1, letter c), Legislative Decree no. 33/2013 in PDF/A, ODT format (ANNEX 1).
11.  to authorize the online publication of the complete curriculum vitae and Annex 1 on the University's website, in case of signing the contract, pursuant to Legislative Decree 196/2003;
12.  the absence of any limitations affecting the candidate's capacity to enter into contracts with public administration and to carry out the task covered by the selection.

The undersigned declares to be aware that the Department assumes no responsibility for the dispersion of communications due to inaccurate address information provided by the competitor or due to failure or late notification of any change in the address indicated in the application, nor for any postal or telegraphic mishaps or otherwise attributable to third parties' actions, fortuitous events, or force majeure. The undersigned agrees to promptly notify any changes to the address indicated above that may occur after the date of submission of this application. The undersigned declares to be aware that failure to comply with even one of the terms and methods of presenting the application set out in



the selection notice will result in automatic exclusion from the selection process. The undersigned declares to be aware of the criminal penalties resulting from false statements, formation and/or use of false documents as provided for in Article 76 of Presidential Decree 28.12.2000, no. 445, as well as the forfeiture of any benefits arising from the provisions issued based on untruthful declarations as stated in Article 75 of Presidential Decree no. 445 of 28.12.2000, should the Administration, following verification, find the content of the aforementioned declaration to be untrue. The undersigned, pursuant to Legislative Decree no. 196/2003 (code regarding the protection of personal data), declares to be aware that their data will be processed by the University to fulfill institutional purposes and the principle of relevance.

Attached to this application are:

a) in the case of public employees, the mandatory authorization from their Administration to perform the task pursuant to Article 53 Legislative Decree 165/2001;

b) a photocopy of a valid identity document.

The undersigned reserves the right to certify the declarations made in the admission application under their responsibility with appropriate documentation, in accordance with the law, at any stage or request during the competition process. The signature, to be affixed in full and legibly, is mandatory under penalty of nullity of the application.

Date, \_\_\_\_\_

Signature, \_\_\_\_\_

(DECLARATION OF CONFORMITY TO ORIGINAL DOCUMENTS)

SUBSTITUTE DECLARATION OF NOTORIETY

(Article 47 of the Presidential Decree 28.12.2000, no. 445)

The undersigned: .....  
(for women, please indicate the maiden surname)  
born ..... (province.....) on .....  
and residing in ..... (province....)  
street ..... no. ....

DECLARES

To be in possession of the following titles (indicate if existing those referred to in Article 5 letters a), b), c),  
d), e), f) of the comparative procedure notice)  
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The undersigned declares to be aware of the criminal penalties that may be incurred in the event of false  
declaration or declarations containing data no longer truthful, as provided by Article 76 of the Presidential  
Decree 28.12.2000 no. 445.

The undersigned declares to be aware of Article 75 of the Presidential Decree 28.12.2000, no. 445  
regarding the forfeiture of benefits that may result from the provision issued if the Administration,  
following a check, finds the untruthfulness of the content of the aforementioned declaration.

The undersigned, pursuant to Article 13 of Legislative Decree 30/06/2003 no. 196 (protection of individuals  
and other subjects regarding the processing of personal data), gives consent for their data to be processed  
and communicated to third parties in order to fulfill legal obligations.

The undersigned attaches a copy of a valid identity document.

(place and date)

Signature \_\_\_\_\_  
(the declarant)

SUBSTITUTE CERTIFICATION STATEMENT

(Article 46 of the Presidential Decree dated 28.12.2000, no. 445)

I, the undersigned: ..... (for women, indicate maiden surname) born on ..... (province.....) on ..... and residing in ..... (province .....) street ..... no. ....

DECLARE .....

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.....

I, the undersigned, declare that I am aware of the criminal penalties incurred in case of false declarations or containing data no longer true, as provided for by article 76 of the Presidential Decree dated 28.12.2000, no. 445.

I, the undersigned, declare that I am aware of article 75 of the Presidential Decree dated 28.12.2000, no. 445 regarding the forfeiture of benefits that may result from the provision issued if the Administration, following a check, finds the untruthfulness of the content of the aforementioned declaration.

I, the undersigned, pursuant to article 13 of Legislative Decree 30/06/2003 no. 196 (protection of individuals and other subjects regarding the processing of personal data) consent for my data to be processed and communicated to third parties for the purpose of fulfilling legal obligations.

I, the undersigned, attach a photocopy of a valid identification document.

(place and date) Signature \_\_\_\_\_ (the declarant)

I, the undersigned \_\_\_\_\_

**DECLARE**

- that I do not hold any position or office at private law entities regulated or financed by public administration nor do I engage in professional activities (art. 15, par. 1, Legislative Decree No. 33/13);
- that I hold the following positions or offices at private law entities regulated or financed by public administration or engage in the following professional activities (art. 15, par. 1, Legislative Decree No. 33/13).

| Granting party                 | Type of assignment/position | Period of assignment execution |
|--------------------------------|-----------------------------|--------------------------------|
|                                |                             |                                |
|                                |                             |                                |
|                                |                             |                                |
|                                |                             |                                |
| <b>Professional activities</b> |                             |                                |
| Activity                       | Topic                       | Period of assignment execution |
|                                |                             |                                |
|                                |                             |                                |
|                                |                             |                                |

Signature \_\_\_\_\_